

**MINUTES OF ANNUAL GENERAL MEETING OF  
MARLBOROUGH-NELSON MARINE RADIO ASSOCIATION INC.  
HELD AT THE WAIKAWA BOATING CLUB ON  
Wednesday 2 October 2024 at 1930 hrs**

<b>OPENING</b>	<p>President Dave Baker opened the meeting by welcoming everyone and thanking them for their attendance.</p> <p>He drew attention to the evacuation procedure in case of an earthquake or other emergency and reminded everyone to sign the attendance register.</p>
<b>PRESENT</b>	<p>Dave Baker, Sandra Baker, John Beavon, Yvonne Beer, Bob Culbert, Sheila Cunningham, Bob Dawber, Carol Dawber, Steve Dawson, Raynor Henson, Joan Henson, Lucie Klimboke, Shari Merritt, Chris McCallum, Rod McKenzie, Reade Moorhouse, Alex Murahidy, Peter Payne, Stephen Riley, Mark Taylor, Brian Tear, Kevin Wilson.</p>
<b>APOLOGIES</b>	<p>Peter Broad, Brian Davis, Keith Hatton, Todd Heller, John Jackson, Anne Marett, Alex Moore, Adrian Mullan, Dave Perano, Gerry van Wijngaarden.</p> <p><b><i>"It was resolved that the apologies be accepted."</i></b></p> <p style="text-align: right;"><b><i>Moved: Sheila Cunningham / Sandra Baker      CARRIED</i></b></p> <p>Dave asked for indications of any Proxies. None were identified.</p> <p>Dave thanked Keith Hatton, who is foregoing attendance at the AGM to cover the MNMRA radio channels this evening.</p>
<b>MINUTES OF PREVIOUS MEETING</b>	<p>The Minutes of last year's meeting, held at the Waikawa Boating Club on 11 October 2023, were circulated.</p> <p><b><i>"It was resolved that the Minutes of the previous meeting dated 11 October 2023 be accepted as a true and correct record."</i></b></p> <p style="text-align: right;"><b><i>Moved: Reade Moorhouse / John Beavon      CARRIED</i></b></p>
<b>MATTERS ARISING</b>	<p>There were no matters arising, comments or questions relating to the Minutes of the 2023 AGM.</p>
<b>TECHNICAL UPDATE</b>	<p>Stephen Riley gave a short presentation illustrating some of the technology being utilised by the Association. The Mt Burnett channel 60 is causing concern due to the noise floor and the lack of best practice and structure in the site equipment layout and mast configuration.</p> <p>A proposed new sole-occupancy site has been identified by committee member and radio engineer Brian Davis, and a panoramic video was played illustrating the potential coverage. Stephen explained to the meeting that the preparation for relocation of the Mt Burnett repeater was now well in hand, and it is hoped that the new site will be up and running this summer.</p> <p>The technical team have also raised the idea of positioning cameras on some of the repeaters to provide visual remote access, along with a weather sensor to provide wind direction and speed, etc. Kevin Wilson asked what the benefit and use would be of such equipment, and it was explained that the weather information could be fed into other platforms and camera data could be helpful for emergency situations to determine sea state etc.</p>
<b>PRESIDENT'S ANNUAL REPORT</b>	<p>The MNMRA Annual President's Report was presented by Dave Baker. A copy will be printed in the end of year newsletter.</p> <p><b><i>"It was resolved that the Annual Report be accepted."</i></b></p> <p style="text-align: right;"><b><i>Moved: Dave Baker / Bob Culbert      CARRIED</i></b></p>
<b>FINANCIAL</b>	<p>Stephen Riley as Secretary/Treasurer presented the 2024 MNMRA Financial Report as prepared</p>

<b>REPORT</b>	<p>by WK Accountants and Advisors. He highlighted the trading surplus of \$127,777 which was a pleasing result for the period.</p> <p>However, some of the increase in trading surplus was due to the bequest from CV Griffith, which had been recorded on the balance sheet in 2023, was now treated as income in the 2024 year. Secondly, capital expenses funded by the Fuel Excise Duty revenue had been capitalised, meaning that the FED income was recorded in the Profit and Loss account, but the relative expenses were not. If these figures were deducted from the bottom line, the surplus for the year would be similar to the 2023 year.</p> <p>MOT Fuel Excise Duty revenue had once again been used for the upgrade and day-to-day operation of the repeaters. In 2024 the Association has MOT Fuel Excise funding allocated but during this coming year the committee will need to apply for further annual funding, and this will be dependent on the current government's fiscal restrictions.</p> <p><b><i>"It was resolved that the Financial Report be adopted."</i></b></p> <p style="text-align: right;"><b><i>Moved: Stephen Riley / Reade Moorhouse      CARRIED</i></b></p>
<b>2024/2025 MEMBERSHIP SUBSCRIPTION FEES</b>	<p>In accordance with the Rules of the Association, the Executive brought a recommendation to the meeting that the annual membership subscriptions remain at the same level as 2023/2024.</p> <p>The Secretary/Treasurer explained that the Executive felt that as the Association was in a healthy financial position and has secured at least one more year of MOT Fuel Excise funding and taking the current subdued economic conditions nationwide into consideration, it would be prudent to retain the same level of membership subscription fee for the coming year.</p> <p><b><i>"It was resolved that, the membership subscription fees for the 2024/25 financial year be set at: \$180.50 + gst per commercial member; and at \$164.00 + gst for a commercial member's each subsequent commercial vessel or each subsequent commercial base station; and at \$83.48 + gst per recreational member; and at \$61.74 + gst for a recreational or commercial member's each subsequent recreational vessel or each subsequent recreational base station."</i></b></p> <p style="text-align: right;"><b><i>Moved: Stephen Riley /Shari Merritt      CARRIED</i></b></p>
<b>AUDITOR</b>	<p>The Secretary/Treasurer explained that in accordance with the Rules of the Association the AGM can determine if an Auditor is appointed for the coming year.</p> <p><b>The MNMRA Rules state:</b></p> <p><b>15. AUDIT</b></p> <p>(a) At the Annual General Meeting an independent Auditor may be appointed.</p> <p>(b) An appointed Auditor shall audit the Associations' accounts if required:</p> <ul style="list-style-type: none"> <li>i. By resolution at a general meeting of the Association.</li> <li>ii. On request by the Executive.</li> </ul> <p>Stephen Riley said that one of the conditions of the MOT Fuel Excise Duty grant is that the Government could request an audit at any time. Any audit would most likely be conducted by the Government Audit Department, and it is anticipated the Government would most likely meet the cost of any such an audit.</p> <p>Bob Culbert asked if it was known what the cost of an audit would be, and some discussion was had regarding any benefits or otherwise of spending that money.</p> <p><b><i>"It was resolved that, as per clause 15 (a) of the Rules of the Marlborough-Nelson Marine Radio Association Incorporated, no independent auditor be appointed, and no independent audit be initiated from this meeting for the 2024/25 financial year."</i></b></p> <p style="text-align: right;"><b><i>Moved: Stephen Riley / John Beavon      CARRIED</i></b></p>
<b>CONFIRMATION OF LIFE MEMBERSHIP</b>	<p>The Executive committee recommended the awarding of Life Membership to the following three operators for their long and dedicated service:</p>

	<p><b>Joan Hensen</b> – began service in October 1999</p> <p><b>Judith Allen</b> – began service in August 2001</p> <p><b>Gary Roberts</b> – began service in September 2009</p> <p>See Appendix 1 for recommendation of Executive Committee.</p> <p><i><b>“It was resolved that Joan Henson, Judith Allen, and Gary Roberts be elected as Life Members of the Marlborough-Nelson Marine Radio Association Incorporated.”</b></i></p> <p style="text-align: right;"><b>Dave Baker / Sheila Cunningham      CARRIED</b></p>
<b>INCORPORATED SOCIETIES ACT 2022</b>	<p>Stephen explained the update to the Incorporated Societies Act 2022 and the steps needed to comply with the new legislation:</p> <ul style="list-style-type: none"> <li>• Requirement to re-register by 5 April 2026</li> <li>• A Special General Meeting will be required to adopt revised Constitution.</li> </ul> <p><i><b>“It was resolved that this AGM records the desire of members for the Association to continue operation as an Incorporated Society under the Incorporated Societies Act 2022 and requests that the committee continue their work to ensure this outcome.”</b></i></p> <p style="text-align: right;"><b>Dave Baker / Shari Merritt      CARRIED</b></p>
<b>ELECTION OF OFFICERS</b>	<p>Notice of the Association’s AGM and a call for nominations for the 2024/2025 Executive was posted on the Marlborough-Nelson Marine Radio Association website from 7 September 2024.</p> <p>Also, those members who have supplied their email address were emailed advising the date of the AGM along with links to financial accounts, agenda, and nomination and proxy forms. Messages were also broadcast on the Association’s VHF channels.</p> <p>The closing date for nominations was determined by the Executive as per clause 14(d) of the Association’s Rules to be 1200 on Monday 30 September 2024.</p> <p><b>David Baker</b> was nominated for <b>President</b></p> <p style="text-align: right;"><b>Proposed: Jessica Jones / Seconded: Stuart Scaife      CARRIED</b></p> <p>No nominations were received for the position of <b>Vice President</b>.</p> <p><b>Stephen Riley</b> was nominated for <b>Secretary/Treasurer</b></p> <p style="text-align: right;"><b>Proposed: Maria Baxter / Seconded: Kay Dempsey      CARRIED</b></p> <p><b>Executive Members</b></p> <p>As per clause 14(a)iv five members may be elected as Executive Members of which two shall reside in the Nelson region.</p> <p><b>Brian Davis</b> lives in the Nelson region and was nominated for <b>Executive Member</b></p> <p style="text-align: right;"><b>Proposed: Adrian Mullan / Seconded: Louise Wilson      CARRIED</b></p> <p>As there was only one nomination from the Nelson area, clause 14(a)vi of the Association’s Rules permits a member from outside the Nelson area to be elected instead.</p> <p>Three nominations for the remaining positions on the Executive were received:</p> <p><b>John Beavon</b> was nominated for <b>Executive Member</b></p> <p style="text-align: right;"><b>Proposed: Levon Mosdell / Seconded: Alex Moore      CARRIED</b></p> <p><b>Reade Moorhouse</b> was nominated for <b>Executive Member</b></p>

	<p><b><i>Proposed: Timothy Wilson /Seconded: Nicholas Moor      CARRIED</i></b></p> <p><b>Sheila Cunningham</b> was nominated for <b>Executive Member</b></p> <p><b><i>Proposed: Michael Blank / Seconded: Keith Hatton      CARRIED</i></b></p>
<b>GENERAL BUSINESS</b>	<p>The Chair asked if there were any items of general business to be discussed.</p> <p>A question was asked regarding the digital selective calling (DSC) feature available on some newer marine VHF sets. It was thought that this service wasn't officially monitored in New Zealand, but the matter would be clarified, and an explanation included in the end of year newsletter to members.</p> <p>There were no other items of general business raised.</p>
<b>CLOSE</b>	<p>The Meeting closed at 2015 hours.</p> <p>This was followed by an interesting talk by the guest speaker James Oliver, Deputy Marlborough Harbour Master.</p> <p><i>Supper followed.</i></p>

Signed as a true and correct record:

***President: ..... Date.....***  
***A David Baker***

***Secretary / Treasurer..... Date .....***  
***Stephen G Riley***

**APPENDIX 1**

Our constitution states that at a general meeting of the Association, on the recommendation of the Committee, the members present can award life membership to any member who has provided “outstanding or exceptional service”.

This evening the committee recommends that Life Membership be given to Joan Henson, Judith Allen, and Gary Roberts as they certainly fulfil the “outstanding or exceptional service” criteria.

Joan began as a volunteer operator over 25 years ago in October 1999, Judith commenced duties just two years later in August 2001, and Gary started in September 2009.

Over their collective 62 years of service, they have assisted many many vessels.

Throughout their time with the Association, they have also seen many changes. Repeaters have changed frequency, committee members have come and gone, and some just keep coming back, plus members have changed boats, some on a regular basis. Some still have the same boat.

They have lived through two amalgamations, that of the Havelock and Picton Associations, and then six years ago the joining together of the Marlborough and Nelson Associations. They have made friends with many, many members, some of whom they have never met and known only as a voice on the end of a radio.

One significant indicator as to their extensive length of service is how they gather the weather information ready for broadcast.

In the beginning they had a little tape recorder and recorded the Maritime Radio weather broadcast onto the tape, and then transcribed it word by word ready to broadcast. Then technology took a big step forward and “Teletext” arrived! This was great, the words were there, and so much easier to transfer on to a piece of paper. When in 2013 that service finished the operators successfully made the transition to sourcing the weather forecast information from the Sky TV weather channel.

Then in 2014, thanks to a contact of Gary’s in MetService, the Association was provided with a free MetConnect login, where the operators could log on to a MetService website page and print off the required information, including observations for specific locations. Gone were the days of writing the data out! These days the same information, along with tide info, is delivered directly to their email inbox five times per day.

Each of these nominees have gone above and beyond in their service to boating safety in our region. The Committee and the Association are extremely appreciative of their dedication and the Association would not be the same without the selfless giving of people like Joan, Judith, and Gary.

It is therefore with great pleasure that I move:

*“That, Joan Henson, Judith Allen, and Gary Roberts be elected as Life Members of the Marlborough-Nelson Marine Radio Association Incorporated.”*