

**MINUTES OF ANNUAL GENERAL MEETING OF
MARLBOROUGH-NELSON MARINE RADIO ASSOCIATION INC.
HELD AT THE WAIKAWA BOATING CLUB ON
Monday 6 October 2025 at 1930 hours**

OPENING:	Dave Baker, President, opened the meeting at 1925 hours and extended a welcome to all present. Dave recorded his thanks to Necia for monitoring the radio and forgoing the opportunity to attend the meeting.
EMERGENCY PROCEDURE:	Dave reiterated the need to follow the instructions given at the beginning of the SGM in the event of emergency. Attendees were again reminded to sign the attendance register.
PRESENT:	Dave Baker (14), Sarni Baker (2538), Stephen Riley (2225), John Beavon (1133), Reade Moorhouse (3193), Brittany Hamilton (4953), Keith & Ali Hatton (4727), Rod McKenzie (3384), Carol Dawber (4857), Brett Forgeson (4911), Phil Alloway (4923), Helen Ashworth (3198), John Jackson (703), Rob Carpenter (3410), Liam O'Rourke (4853), James Kay (2548), Steve Dawson (3077).
APOLOGIES:	Dave Perano (2088), McKee Whanau (4781), Kevin Wilson (4576), Theo Muller (1176), Brian Davis (4006), Murray Cleary (3490), Gordon Low (506), Nick & Haley Moor (4290), Joan & Raynor Henson (3315), Judith Allen (3316), Gerry van Wijngaarden (248). <i>"That the apologies be accepted."</i> <i>Moved: Dave Baker / John Beavon CARRIED</i>
MINUTES OF PREVIOUS MEETING:	<i>"That the Minutes of the previous meeting dated 2 October 2024 be accepted as a true and correct record."</i> <i>Moved: John Beavon / Reade Moorhouse CARRIED</i>
MATTERS ARISING:	There were no matters arising from the previous meeting.
TECHNICAL REPORT:	Stephen gave an informative technical report, aided by a Power Point presentation, to demonstrate the progress which had been achieved within the network over the past 12 months. This included the culmination of moving the channel 60 repeater from the Mt Burnett site to the sole occupancy site at Pākawau Peak, the repair to storm damaged channel 04 equipment at Drumduan, and the installation of weather sensors and cameras at each site to provide real time data. A video showing the installation of the Pākawau Peak hardware and civil components was played. The presentation was well received, and discussions were forthcoming during the showing. Rob Carpenter questioned the availability of the AIS information. Members were advised that the information was on the MNMRA website and that MNMRA was discussing with local harbour master's regarding the sharing of this information. Stephen also thanked Carol Dawber for her assistance in connecting MNMRA to the Pākawau Peak landowners whom she knew.
ANNUAL REPORT:	The MNMRA Annual Report was presented by Dave Baker. A copy is included in Appendix One of these Minutes. <i>"That the Annual Report be accepted."</i>

	Moved: Dave Baker / Rob Carpenter CARRIED
FINANCIAL REPORT:	The Secretary/Treasurer presented the financial report (The 2025 Financial Performance Report was available for download before the meeting from a link provided in the Notice of Meeting) for the year ended 31 July 2025. Stephen provided a brief overview aided by a Power Point presentation on the year's financial performance along with an explanation of the Association's balance sheet. The difference in year-to-year Fuel Excise Grant was questioned and Stephen explained that the amounts sought from the Government were project driven based on the submission made to the Ministry of Transport rather than a set annual dollar value grant. <i>"That the Financial Report be adopted."</i> Moved: Stephen Riley / Dave Baker CARRIED
FEES:	The Secretary/Treasurer explained that under the current Constitution the Executive are required to bring a recommendation to the AGM regarding membership fees. For the 2025-2026 year the Executive's recommendation was for a small reduction in the annual membership subscription fees. Stephen explained the recommendation is made with consideration of the Association's healthy financial situation, and confirmation from the Ministry of Transport that three further years through until 2028 of Fuel Excise Tax funding had been approved. Following discussion general consensus was reached that reducing the fees would be good for members and may help encourage more boaties to join the Association. <i>"That the membership subscription fees for the 2025/26 financial year be set at:</i> <i>\$173.00 + gst per commercial member; and at</i> <i>\$157.00 + gst for a commercial member's each subsequent commercial vessel or each commercial base station; and at</i> <i>\$76.52 + gst per recreational member; and at</i> <i>\$56.52 + gst for a recreational or commercial member's each subsequent recreational vessel or each recreational base station."</i> Moved: Stephen Riley / Dave Baker CARRIED
AUDITOR:	The Secretary/Treasurer explained that in accordance with the Rules of the Association the AGM can determine if an Auditor is appointed for the coming year. The MNMRA Rules state: 15. AUDIT (a) At the Annual General Meeting an independent Auditor may be appointed. (b) An appointed Auditor shall audit the Associations' accounts if required: - By resolution at a general meeting of the Association. - On request by the Executive. Stephen said that one of the conditions of the MOT Fuel Excise Duty grant is that the Government could request an audit at any time. Any audit would most likely be conducted by the Government Audit Department, and it is anticipated the Government would most likely meet the cost of any such an audit. <i>"That as per clause 15 of the Rules of the Marlborough-Nelson Marine Radio Association Inc, no independent auditor be appointed for the 2025/2026 financial year."</i> Moved: Rob Carpenter / Sarni Baker CARRIED
ELECTION OF OFFICERS:	Notice of the Association's AGM and a call for nominations for the 2025/26 Executive was published on the Marlborough-Nelson Marine Radio Association website from 15 September 2025. Those members who have supplied an email address were emailed advising the date of the

	AGM along with links to download meeting documents, nomination, and proxy forms. Those members with no supplied email address but who have supplied a mobile number were sent an SMS advising the date of the meeting and a link to download meeting documents, nomination, and proxy forms. Attempts to contact members with neither email addresses nor mobile phones were made. Messages have also been broadcast on the Association's VHF channels. The closing date for nominations was determined by the Executive as per clause 14(d) of the Association's Rules to be 12 noon on Thursday 2 October 2025. Chairperson David Baker was the only person nominated for President: David Baker <i>Proposed: Graeme Smith Seconded: Lora Crapper ELECTED</i> Vice President: There were no nominations received for the position of Vice President. Secretary / Treasurer: Stephen Riley was the only person nominated for Secretary/Treasurer: <i>Proposed: Hiram Taylor Seconded: Ross Houlker ELECTED</i> Committee Members: As per clause 14(a)iv five members may be elected as Executive members of which two shall reside in the Nelson region. Brian Davis (who normally resides in the Nelson region) was nominated for Executive Member <i>Proposed: Adrian Mullan Seconded: Louise Wilson ELECTED</i> John Beavon was nominated for Executive Member <i>Proposed: David Baker Seconded: Gordon Low ELECTED</i> Reade Moorhouse was nominated for Executive Member <i>Proposed: J Beavon Seconded: Nick Moor ELECTED</i> Brittany Hamilton was nominated as an Executive Member <i>Proposed: Dave Herbert Seconded: Sarah Grice ELECTED</i>
GENERAL BUSINESS	The chairperson asked for any items of general business. Volunteer radio operator Rod McKenzie mentioned he thought there had been a drop in traffic over recent years and queried the necessity for operators to be on duty until 2200 hours each day and / or have two operators on duty over the summer holiday period. It was pointed out that as safety at sea was a very important part of our mission it would not be prudent to appear to be cutting down monitoring hours or services. Discussion then turned to looking at ways of increasing membership and promoting services to encourage more usage of the service.

CLOSE:	The meeting closed at 2018 hours
GUEST SPEAKER:	John Beavon introduced the guest speaker, Andrew Jeffries, owner of BrianFM who gave an interesting insight into the operation of his radio station enterprise as well as some amusing experiences he had when living in California. Dave Baker Date President
APPENDIX 1:	2025 Annual Report – Marlborough-Nelson Marine Radio Association Presented by David Baker, President As President, it is my privilege to present this year’s Annual Report for the Marlborough-Nelson Marine Radio Association. I feel a deep sense of pride in working alongside such talented and dedicated people, whose commitment has shaped this VHF marine radio service into the trusted and valued organisation it is today. First, it is with great sadness that I acknowledge the recent passing of Peter Broad. Peter served our Association for many years — first as Vice-President, and then as President from 2011 for seven years. Even after stepping down, he remained a strong supporter of our work. During his presidency, alongside Brian Davis and Adrian Mullan, Peter oversaw the amalgamation of the Nelson and Marlborough Associations. That important step gave us the Marlborough-Nelson Marine Radio Association we know today, which has benefitted both regions enormously. Next, I want to thank our dedicated team of volunteer radio operators. They freely give their time, skills, and knowledge to support maritime safety — and they are also available during land-based emergencies when needed. This year, our heartfelt thanks go to: Joan Henson, Judith Allen, Gerry van Wijngaarden, Sheila Cunningham, Keith Hatton, Rod McKenzie, Kevin Wilson, Carol Dawber, Shari Merrit, Necia Fraser, and Brett Forgeson. A very special acknowledgement goes to Joan Henson, who retired earlier this year after an extraordinary 26 years of service. Joan has been not only an excellent operator but also a generous mentor to many new volunteers. We are fortunate that she continues to manage the Operators’ Roster. I also want to recognise Sheila Cunningham, who served as an operator, represented the Association at Marine Expos, and more recently joined the executive. Sheila moved to Central Otago in May, and on behalf of us all, I thank her sincerely for her contribution to maritime safety. Thanks also to Keith Hatton, who represents the operators at executive meetings. His input is greatly valued. Together with committee member John Beavon, Keith organised a training day for operators which proved both educational and a very enjoyable social occasion. That event was held at the Grovetown Business Park, who kindly offered their facilities at no cost to the Association. We thank them for that support. Our gratitude also goes to Yvonne Beer, who remains the administrative backbone of the Association. Her professionalism and commitment are essential to our smooth running, and we thank her for her ongoing support. We are grateful as well to Port Marlborough NZ Ltd for sponsoring our office, and to Neil at Waves Electrical for consistently providing excellent technical service. We also acknowledge the many individuals, organisations, and businesses whose support and involvement help us achieve our goals. Our repeater network continues to benefit from the generosity of local landowners who host our sites. I particularly want to thank Cable Bay Farms, Lulworth Farms, Tomatea Farms, the Department of Conservation, and the Golden Bay Emergency Trust. Without them, we could not provide the wide coverage we now have — stretching from Kahurangi around to Kaikōura.

This year, the Association supported Marlborough Volunteer Coastguard by providing use of our channels for training and search-and-rescue exercises involving units from across the country. We also continue to maintain strong working relationships with the Harbour Masters of Marlborough, Nelson, and Tasman, as well as with Police SAR and Coastguard units throughout the region.

The Association is fortunate to have Brian Davis on the committee as Nelson representative and technical lead. His expertise is invaluable in maintaining and developing our repeater network.

This year, Brian, supported by Stephen Riley, relocated the Golden Bay channel 60 repeater from Mount Burnett to Pākawau Peak. The new site provides significantly improved coverage, with stronger signals and less noise. After the winter storms in Nelson, major repairs were also required at the channel 04 repeater on Drumduan — the first major civil work in 25 years, which speaks volumes for the quality of the original build. A new mast has now been installed there, along with a camera and wind sensor. I am pleased to report that the AIS receiver is also performing extremely well.

Stephen Riley, as Secretary/Treasurer, continues to provide outstanding support — assisting Yvonne administratively, helping operators with technical issues, and giving me invaluable assistance. He also manages our relationship with the Ministry of Transport on Fuel Excise Duty funding. This year, we secured a further three years of funding, extending through to 2028. This will allow us to continue upgrading our repeater and safety infrastructure, including remote monitoring and management that reduces costs and improves efficiency.

I also want to thank the rest of our Executive Team: Reade Moorhouse, John Beavon, and, most recently, Brittany Hamilton, who joined us in July. We greatly value their contributions in keeping the Association strong and effective.

Looking ahead, to continue operating as an Incorporated Society beyond April 2026, we must re-register under the Incorporated Societies Act 2022. This will involve some constitutional amendments to ensure compliance, which was the purpose of our recent Special General Meeting.

Thanks to our operators, our executive team, and Yvonne's steady support, we have continued to provide a reliable, modern marine VHF network that enhances safety at sea across our large and diverse region.

Finally, to our members — thank you for your ongoing support through your subscriptions. Your contributions keep our infrastructure strong and our systems ready and reliable.

I wish all members and supporters good health, and safe boating for the coming summer season.

David Baker